

# How to create a child account

14 Click 'Children'.

Home Book Activity Bookings Account **Children** Contact Us Help ? Logout

Ahoy Paul Dummy  
Dummy Warner, 👍  
Welcome back to Aspire Kids Club

Book an activity

You have not registered any children to your account.

Your Bookings

Account

15 Click 'Add child'.

**CLUB**

You have not registered any children to your account.

+ Add child

NAVIGATION ABOUT STAY IN TOUCH

Home Aspire Kids Club offers a safe, nurturing, and inspiring environment where your child can grow, learn,

16 Enter the CHILD's details in all the fields.

**CLUB**

Child Details    Additional details    Contacts    Healthcare Details    Consents

Enter the required information to complete your child's profile.

**Basic Info**

First Name \*

Date of birth \*

Ethnicity \*

Last Name \*

Your child cannot have numbers or special characters in their name.

Gender \*

**Language Info**

What language(s) does your child speak? \*

17 Click 'Next' once all fields are fully completed.

**Language Info**

What language(s) does your child speak? \*

English X

18 Complete all fields to enter relevant additional information.

info@aaeg.co.uk | 0121 663 1979

Home Book Activity Bookings Account **Children** Contact Us Help ? Logout

Child Details  Additional details  Contacts  Healthcare Details  Consents

Enter the required information to complete your child's profile.

**Other Info**

What is your relationship with the child? \*  
Father

Who does your child live with? \*  
Select

Who has the parental responsibility of your child? \*  
Select

Are external agencies involved in the care or support of your child?  
No

Collection Password \*  
.....

**School Info**

What is your child's main school?  
Select

What is your child's main class room?  
Select

19 Make sure to create a memorable 'Collection Password' which will be required each time your child is collected.

Mother & Father

Who has the parental responsibility of your child? \*  
Mother & Father

Are external agencies involved in the care or support of your child?  
No

Collection Password \*  
.....

Does your child have religious or cultural beliefs?

Religious Info

Additional Info

Do you need to sha



Tip! This can be the same password as your account login

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If there is any additional information you would like to share, click this tick box ...

The screenshot shows a form interface with a light blue header. Below the header, there is a white form area. On the left side of the form, there is a vertical stack of three input fields: a white one at the top, a blue one in the middle, and a white one at the bottom. To the right of these fields is a white box with a light blue header labeled 'Additional Info'. Inside this box, the text 'Do you need to share additional information about your child?' is followed by a red square checkbox. Below the 'Additional Info' box, there is a red button labeled 'Next'. At the bottom of the form area, there is a grey bar with the text 'STAY IN TOUCH'.

21 Enter the relevant information in the box and click 'Next'.

**Additional Info**

Do you need to share additional information about your child?

**Additional details**

Is very sensory

Next

22 Complete all emergency contact details and click 'Add Emergency Contact'.

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Home Book Activity Bookings Account **Children** Contact Us Help ? Logout

Child Details  Additional details  Contacts  Healthcare Details  Consents

Add additional contact details for your child.

If you have any existing contacts, you can choose to re-use them by selecting the type of contact you would like to re-use, otherwise you can add new contacts or you can skip this step.

Please note that although you can add your child's emergency contact(s) later after creating your child, you may not be able to make a booking until these contacts have been added.

**Enter Emergency Contact Information**

Title \* ⓘ Mrs Relationship \* ⓘ Mother First Name \* ⓘ Emma Dummy Last Name \* ⓘ Test

Email ⓘ Mobile \* ⓘ Telephone ⓘ

Add Emergency Contact

Added Emergency Contacts



Tip! You can add multiple contacts here

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Once you have added as many Emergency Contacts as you would like, click 'Next'.

selecting the type of contact you would like to re-use, otherwise you can add new contacts or you can skip this step. Next

Please note that although you can add your child's emergency contact(s) later after creating your child, you may not be able to make a booking until these contacts have been added.

### Enter Emergency Contact Information

Title \*  Relationship \*  First Name \*  Last Name \*

Email  Mobile \*  Telephone

Add Emergency Contact

### Added Emergency Contacts

Name	Email	Mobile	TelephoneChild_ChildCollectorContacts_Telephone_Header	Remove
Emma Dummy Test		07533296237		

← Next Next

**NAVIGATION** **ABOUT** **STAY IN TOUCH**

Home Aspire Kids Club offers a safe, nurturing, and inspiring environment where your child can grow, learn,

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Complete all Collector Contact Information. Once all fields are completed, click 'Add Child Collector Contact'.

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Home Book Activity Bookings Account **Children** Contact Us Help ? Logout

Child Details Additional details **Contacts** Healthcare Details Consents

Add additional contact details for your child.

If you have any existing contacts, you can choose to re-use them by selecting the type of contact you would like to re-use, otherwise you can add new contacts or you can skip this step.

Please note that although you can add your child's collector contact(s) later after creating your child, you may not be able to make a booking until these contacts have been added.

Enter Collector Contact Information

Title \*  Relationship \*  First Name \*  Last Name \*

Email  Mobile \*  Telephone

Add Child Collector Contact



Tip! You can add multiple contacts here

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Once you have entered all possible 'Child Collector Contacts', click 'Next'.

Please note that although you can add your child's collector contact(s) later after creating your child, you may not be able to make a booking until these contacts have been added.

### Enter Collector Contact Information

Title \*  Relationship \*  First Name \*  Last Name \*

Email  Mobile \*  Telephone

[Add Child Collector Contact](#)

### Added Collector(s)

Name	Email	Mobile	Telephone	Remove
Emma Dummy Test		07533296237		
Paul Dummy Test		07535059007		

[← Back](#) [Next](#)

NAVIGATION ABOUT STAY IN TOUCH

Home Aspire Kids Club offers a safe, nurturing, and inspiring environment where your child can grow, learn,

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Please enter your child's doctor/doctor's surgery information and click 'Add Child Doctor Contact', then click 'Next'.

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Home Book Activity Bookings Account **Children** Contact Us Help ? Logout

Child Details  Additional details  Contacts  Healthcare Details  Consents

Add additional contact details for your child.

If you have any existing contacts, you can choose to re-use them by selecting the type of contact you would like to re-use, otherwise you can add new contacts or you can skip this step. [Skip](#)

Please note that although you can add your child's doctor contact(s) later after creating your child, you may not be able to make a booking until these contacts have been added.

### Enter Doctor Contact Information

Name "/> Surgery \*  Telephone \*

[Add Child Doctor Contact](#)

Child\_AdditionalDetails\_AddedDoctors\_Header



27 Answer the following questions by clicking 'Yes' or 'No'.

The screenshot shows the Aspire Kids Club website interface. At the top, there is a red navigation bar with social media icons (Facebook, Twitter, YouTube, LinkedIn) on the left and the contact information "info@aaeg.co.uk | 0121 663 1979" on the right. Below this is the Aspire Kids Club logo and a main navigation menu with links for Home, Book Activity, Bookings, Account, Children (highlighted in red), Contact Us, Help?, and Logout.

The main content area features a progress indicator with five items: "Child Details" (checked), "Additional details" (checked), "Contacts" (checked), "Healthcare Details" (unchecked), and "Consents" (unchecked). The current question is "Does your child have any dietary needs?" with a sub-note: "(Don't worry you can always add dietary needs after your child has been added)".

Below the question is a "Choose an Option" box containing two buttons: "Yes" (highlighted with an orange circle) and "No". A "← Back" link is located below the options.

The footer is divided into three sections: "NAVIGATION" with links for Home, Book Activity, Bookings, and Account; "ABOUT" with the text "Aspire Kids Club offers a safe, nurturing, and inspiring environment where your child can grow, learn, and thrive!"; and "STAY IN TOUCH" with social media icons and the address "Unit 6 Holly Park Industrial Estate, Birmingham, B24 0DR".

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Select/Enter further details in the pop-ups where relevant, then click 'Add Dietary Need'.

(Don't worry you can always add dietary needs after your child has been added)

Choose an Option

Yes No

Enter Dietary Information

Select dietary need(s) \* ⓘ

Select

Select dietary need(s)

Diet Details \* ⓘ

Select

No Dairy

No Gluten

Halal

Hindu

Kosher

Vegan

Vegetarian

Other

Add Dietary Need

Add your childs dietary need(s)

← Back

Next



Tip! You can add multiple needs on each screen, then click 'Next' to move to the next screen and continue to follow the same process.

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Click 'No' or 'Yes' to select each of your preferred consent settings.

KIDS CLUB

Home Book Activity Bookings Account **Children** Contact Us Help ? Logout

✔ Child Details    ✔ Additional details    ✔ Contacts    ✔ Healthcare Details    ○ Consents

**Child Consents**

Does your child have religious or cultural needs?  No  N/A  Yes

Do you consent for your child to be filmed or photographed for marketing purposes?  No  N/A  Yes

I consent for plasters to be used on my child in the event he or she had an accident and requires one  No  N/A  Yes

I consent to my child watching PG films  No  N/A  Yes

I consent to my child having medication. I have completed a medical form in advance  No  N/A  Yes

I consent to my child receiving help in the bathroom if needed (6 years old and under)  No  N/A  Yes

I consent to my child receiving emergency treatments  No  N/A  Yes

I consent for my child to be collected by someone in my list of collectors  No  N/A  Yes

← Back Create child

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Click 'Create child'.

...for marketing purposes:  No  N/A  Yes

ent he or she had an accident and requires one  No  N/A  Yes

...  No  N/A  Yes

eted a medical form in advance  No  N/A  Yes

needed (6 years old and under)  No  N/A  Yes

...  No  N/A  Yes

ny list of collectors  No  N/A  Yes

Create child



Tip! Click this twice

**31** Click "OK"

